



KMTTC is ISO 9001:2015 Certified

# Kenya Medical Training College



## SPORTS POLICY

**MAY 2019**

## **Table of Contents**

<b>PREFACE .....</b>	<b>i</b>
<b>FOREWORD .....</b>	<b>ii</b>
<b>ABBREVIATIONS .....</b>	<b>iv</b>
<b>DEFINITION OF TERMS.....</b>	<b>v</b>
<b>JUSTIFICATION.....</b>	<b>vi</b>
<b>1.0 BACKGROUND INFORMATION .....</b>	<b>1</b>
1.1 Preamble .....	1
1.2 KMTC Strategic Areas.....	1
1.3 Strategic Objectives.....	1
<b>2.0 KMTC CAMPUSES .....</b>	<b>1</b>
<b>3.0 STATEMENT OF PURPOSE.....</b>	<b>1</b>
<b>3.0 SPORTS OBJECTIVES.....</b>	<b>2</b>
<b>4.0 SPORTS CALENDAR .....</b>	<b>2</b>
<b>5.0 FINANCING .....</b>	<b>2</b>
<b>6.0 CAMPUS EXTRA-CURRICULAR INFRASTRUCTURE DEVELOPMENT .....</b>	<b>2</b>
<b>7.0 COMMITTEES.....</b>	<b>2</b>
<b>8.0 TERMS OF SERVICE .....</b>	<b>4</b>
<b>9.0 LEVELS OF COMPETITION .....</b>	<b>4</b>
9.1. Ball and In-Door Games.....	5
9.2 Athletics.....	5
<b>10.0 NATIONAL AND CAMPUS INTER-FACULTY SPORTS.....</b>	<b>5</b>
<b>11.0 POOLING .....</b>	<b>5</b>
<b>12.0 SPORTS .....</b>	<b>5</b>
<b>13.0 PROPOSED ADDITIONAL SPORTS.....</b>	<b>5</b>

<b>14.0 TEAMS' GUIDELINES.....</b>	<b>5</b>
<b>15.0 COMBINED PLAYERS .....</b>	<b>6</b>
15.1 Composite Teams .....	6
15.2 Number of Players Per Team .....	6
<b>16.0 SPORTS COORDINATORS .....</b>	<b>6</b>
<b>17.0 UNIFORMS .....</b>	<b>6</b>
<b>18.0 ELIGIBILITY OF THE PLAYERS/ATHLETES .....</b>	<b>7</b>
<b>19.0 REFEREEING/OFFICIATING .....</b>	<b>7</b>
<b>20.0 DISCIPLINE .....</b>	<b>8</b>
<b>21.0 PENALTIES .....</b>	<b>8</b>
<b>22.0 AWARDS .....</b>	<b>9</b>
<b>23.0 TRANSPORT .....</b>	<b>9</b>
<b>24.0 SECURITY .....</b>	<b>10</b>
<b>25.0 FIRST AID .....</b>	<b>10</b>
<b>26.0 STUDENTS' INJURIES REQUIRING HOSPITALIZATION.....</b>	<b>10</b>
<b>27.0 SPORTS EQUIPMENT &amp; IMPLEMENTS .....</b>	<b>10</b>
<b>28.0 OFFICIALS.....</b>	<b>10</b>
Administrative Staff.....	10
Games Officials .....	10
<b>29.0 MONITORING AND EVALUATION .....</b>	<b>11</b>
<b>30.0 REVIEW.....</b>	<b>11</b>
<b>REFERENCES.....</b>	<b>12</b>
<b>APPROVAL .....</b>	<b>13</b>

## PREFACE

On behalf of the Kenya Medical Training College (KMTc) Board Directors, I have the honor to approve this Sports Policy for use by Management. The KMTc Board is determined to improve access to and equity of quality medical training and to ensure that the institution plays its role in the realization of Sustainable Development Goals (SDGs), Vision 2030, health sector policies and the government agenda on the “Big Four”. The Board continues to realize the set milestones which contribute to improving the quality and quantity of essential health care providers. Inadequate numbers of skilled care providers have had a negative impact on efforts to expand access and improve the quality of health services. This situation is compounded by continued high prevalence of communicable and non-communicable diseases in the country.

Towards this end, the KMTc Board of Directors under my leadership is determined to critically address the task of defining long-term strategies for addressing the constraints to training and development of quality health care providers through:

- i. Improved policy and corporate governance for enhancing accountability and decision making.
- ii. Enhanced access, quality, relevance and equity in medical training.
- iii. Prudent resource utilization and good infrastructural management.
- iv. Increased visibility of Kenya Medical Training College nationally and internationally as a premier institution focusing on training, research and consultancy.
- v. Improved resource base, partnership and linkages.

In response to the 2010 Constitutional agenda, the Board will continue to direct efforts at advancing community – oriented programs that respond positively to the country’s social and economic development agenda. Sports play a significant role in socio-economic development a country. This Policy therefore provides an analysis of the internal and external environment, and makes strong statement on the role KMTc will play in supporting the Government to realize sustainable growth in the health sector. The Board is dedicated to offer oversight on the operations and management of the College to ensure sustainable delivery of health coverage in the country and beyond. Successful implementation of this Policy is premised on the total commitment and cooperation of the entire KMTc fraternity and its key stakeholders.



**Prof. Philip Kaloki, MBS,**

**Chairperson, KMTc Board of Directors.**

## FOREWORD

In line with the KMTC mandate of promoting community health, the College has revised sporting activities to embrace sports as a way of life for its students and staff. The Academic Council has initiated a sports program as an integral part of its calendar. This policy therefore, has been established as a guide on the development and implementation of sports activities. The Policy applies to all KMTC campuses. It defines the overall objectives of KMTC and the specific objectives of sports. It forms part of the KMTC Policy and all concerned are advised to read, understand the contents of the Policy and abide by it.

In the true sportsmanship spirit:

- i. It encourages competition and socialization through sports. The Policy also establishes the Kenya Medical Training College Sports Committee, which is the oversight body that will oversee sports activities. Reference has been made to the general rules of the game and international rules.
- ii. It details the specific responsibilities of each campus. It will be communicated to all through the Academic Council and will be evaluated and reviewed regularly to establish its continued usefulness. This will ensure that the Policy is current and adds value. As these sporting activities take root, it envisages an environment where in future, sponsorship will be sought to support the activities to enable KMTC to contribute to the overall sports industry.
- iii. This Policy does not mandate the College to set its own sports standards. Rather the existing environment in the sports industry is taken into consideration for enforceability, legal and regulatory obligations to ensure the integrity of each sport is taken into account in line with KMTC goals and objectives.
- iv. It considers common local practices, rules that govern the industry across international boundaries and has put in place controls to enforce these rules.
- v. The different sports have been classified accordingly, to enable allocation of resources as well as determining the applicability, sustainability and organization of events with a view of merging into the general industry. This will ensure a consistent approach to its implementation across various levels. It is the responsibility of KMTC to define the specific mechanisms to support all sporting activities.



**Prof. Michael Kiptoo,**

**Chief Executive Officer.**

## **VISION**

A model institution in the training and development of competent health professionals

## **MISSION**

To produce competent health professionals through training and research, and provide consultancy services

## **CORE VALUES**

Accountability

Integrity

Responsiveness

Equity

Teamwork

Professionalism

Creativity and innovation

## ABBREVIATIONS

<b>CEO</b>	-	Chief Executive Officer
<b>DDA</b>	-	Deputy Director Academics
<b>FIBA</b>	-	Federation of International Basketball Association
<b>FIFA</b>	-	Federation of International Football Association
<b>FIVB</b>	-	Federation of International Volleyball
<b>HIV</b>	-	Human Immunodeficiency Virus.
<b>IAAF</b>	-	International Association of Athletic Federation
<b>ID</b>	-	Identity Card
<b>IFAB</b>	-	International Football Association Board
<b>IFNA</b>	-	International Federation of Netball Association
<b>ISO</b>	-	International Organization for Standardization.
<b>KIA</b>	-	Kenya Institute of Administration.
<b>KMTC</b>	-	Kenya Medical Training College.
<b>KVF</b>	-	Kenya Volleyball Federation, General Regulations.
<b>MOH</b>	-	Medical Officer of Health.
<b>NEC</b>	-	National Executive Committee.
<b>NCC</b>	-	National Coordinating Committee
<b>VCT</b>	-	Voluntary Counselling and Testing.

## DEFINITION OF TERMS

<b>International Rules:</b>	Official rules for games according to various International Federations.
<b>International Federations:</b>	International Bodies governing respective games e.g. FIFA.
<b>Zone:</b>	A group of campuses drawn together in relation to geographical proximity for ease of sports administration.
<b>Region:</b>	Combination of two or more zones.
<b>Composite team:</b>	Players for different Teams/Campuses/Zones.
<b>Teams:</b>	Players drawn from different Campuses/Zones/Regions.
<b>Sports Calendar:</b>	Schedule of sports events in chronological order.
<b>Championship:</b>	Schedule competitions/tournament.
<b>Tournament:</b>	Sports meet.
<b>Rules of the Tournament:</b>	Rules agreed upon by the organizers of the championship other than the official rules.
<b>Home Team:</b>	Team registered as team “A” or “One (1)” in any championship.
<b>Jury:</b>	Panel of Judges selected to resolve a dispute.
<b>Sports Coordinator:</b>	Officers of a campus who oversees the Zonal/Regional activities.
<b>Sports Organizer:</b>	Officer of a campus in-charge of College activities.
<b>Fixture:</b>	Order of play of the matches/timetable of events.
<b>Fixture Secretary:</b>	An Official who draws and schedules matches at all levels.
<b>Co-Coordinator:</b>	An official appointed to oversee a specific event/game to conclusion (in-charge of a game).
<b>Pooling:</b>	Grouping of teams and players.
<b>Coach:</b>	Is a technical person responsible for guiding, assisting advising and training the team.
<b>Team Manager:</b>	Overall team administrator or campus Principal.
<b>Court:</b>	Playing ground.
<b>Fair Environment:</b>	No biasness or unfair treatment for the players.
<b>Healthy Environment:</b>	No fighting or unruly behaviour or sports villages.
<b>Participants:</b>	Staffs, students and coaches taking part in games.
<b>Villages:</b>	Place where participants assemble for competition purposes.
<b>Implements:</b>	Equipment's such as javelin, short put used in sporting activities.



## JUSTIFICATION

Sporting is a tool for socialization and reflection of culture of people and results to social development among students and staff. It is seen as a symbol for Unity that creates integration and co-existence of students and staff of diverse background and demystifies the assumption that some campuses are superior or better than others. It creates solidarity and support for each other irrespective of ethnic and racial differences and enables people to work together harmoniously towards a common goal. Sporting activities helps people appreciate one another thus creating an atmosphere of pulling together even in matters of development. It's a fun sharing moment. Accessibility to sports and sporting facilities is regarded as a right for health and not privilege. Keeps people busy during leisure time thus keeping them away from undesirable activities like social immorality, drug and substance abuse that retard individual and national development. Sports provides a spring board to power, e.g. economic power, social/political power. Some re-known business men and women as well as politicians started their career as sports men and women. Affiliate with both local sports organizations and associations thus enhancing a positive KMTC corporate image.

Kenya Medical Training College is an active player in ensuring that sports activities are built on a strategic framework anchored to Vision 2030. Thus the gains in sports cuts across the three Pillars. Economically students are empowered, physical fitness reduces expenditure in health, those students who get affiliated to sports associations or clubs have some material gain thus economically empowered. When this is sustained may lead to political affiliation. In reference to Social Pillar, students' engagement helps them develop healthy interpersonal relations thus providing physical and emotional support leading to a health and conducive environment for learning.

Funds for use at all levels of competition are obtained from the students Activity Fee that is paid yearly. It is the obligation of the Principals with participating students to ensure that their students are provided with sports gears, transport, accommodation and meals at Campus, Zonal and Regional Levels.

For National Sports Competition, Campuses with participating students caters for their sports gears, and transport. Accommodation and meals are catered for by KMTC Headquarters.

## 1.0 BACKGROUND INFORMATION

### 1.1 Preamble

Kenya Medical Training College (KMTC) was established in 1927 and became a State Corporation through an Act of Parliament in 1990 (as amended). KMTC is entrusted with the role of training various health disciplines in the health sector.

The Kenya Medical Training College provides unique skills which are multidisciplinary and is commended for its ability to design programs that respond positively to community health needs.

Over 85% of middle level health providers working in both public and private health facilities in this country are graduates of this College. The graduates also land a lucrative ready market for their profession in the Common Wealth Countries and beyond. This demonstrates the quality and competence our programs are designed to achieve with ever increasing demand of quality by our stake holders, customers' expectations and new technology in delivery of health service. KMTC cannot be left behind in documenting its procedures and processing in line with ISO 9001:2015 requirements. This is the backbone of implementing quality management systems in the College.

Other important activities that may be incorporated into the sporting activities include those meant for awareness creation on topical issues, community mobilization, talent shows, entertainment and any other that may be deemed fit for the occasion. Such activities shall be subject to approval by the National Coordinating Committee and National Executive Committee.

### 1.2 KMTC Strategic Areas

- i. Training competent health professionals
- ii. Research and consultancy
- iii. Institutional capacity
- iv. Financial sustainability

### 1.3 Strategic Objectives

- i. To sustain quality in training and learning
- ii. To enhance KMTC's corporate image

## 2.0 KMTC CAMPUSES

The College in recent past has been expanding rapidly and has grown from 28 campuses in 2013 to 65 (as at December 2018) and more are still being developed.

## 3.0 STATEMENT OF PURPOSE

- i. The KMTC Sports Policy review has been necessitated by the need to address the challenges posed by organization and implementation of sporting activities in the College.
- ii. In order to address the objectives set for the activities including, enhancing interactions among staff and students and enhancement of physical fitness which is in line with KMTC Motto "Training for Better Health".
- iii. The Policy aims to instil the spirit of sportsmanship and to commit management to its ownership and allocate resources to the activities.
- iv. College sports is integral part of the academic calendar. It will help to incorporate generally acceptable rules of conduct by adopting both international rules and rules of championship.

- v. This will help our students and staff explore their talents, desist from engaging in deviant behaviour and have physical fitness. It is also a source of entertainment and socialization that enhances a sociable learning environment.
- vi. The Policy is also expected to provide a way forward to enable the college affiliate with both local sports organizations and associations. This will enhance KMTC image and project it as an institution of excellence that trains all round graduands.
- vii. The College will create a sports department manned by qualified sports officer at all levels.

### 3.0 SPORTS OBJECTIVES

Derived from following Strategic Objectives:-

- i. To improve KMTC corporate image.
- ii. To enhance interaction amongst students and staff.
- iii. To provide a fair sporting environment for all students and staff.
- iv. To provide a conducive sporting environment to all students and staff.
- v. To promote sporting activities within KMTC in a competitive way.
- vi. To enhance physical fitness amongst students and staff.
- vii. To promote teams among all KMTC Campuses.
- viii. To mobilize resources for sporting activities.
- ix. To promote National Values and Cohesion among students and staff.

### 4.0 SPORTS CALENDAR

Colleges Sports Competitions Calendar will be carried out as below:

- i. Campus Competitions will be completed by end of February every year
- ii. The KMTC National Sports championships shall be held in the first week of March each year on County Rotational Basis.

Note: The Venue of National sports will be rotational.

### 5.0 FINANCING

Source of funding for sports activities shall be:

- i. The Budgetary provisions.
- ii. Students' activity fee and other sources.

### 6.0 CAMPUS EXTRA-CURRICULAR INFRASTRUCTURE DEVELOPMENT

The College shall develop relevant infrastructure and facilities in order to promote extra-curricular activities and sustain physical fitness, national cohesion towards quality training in the campuses.

### 7.0 COMMITTEES

There shall be established committees as follows;

#### i NATIONAL EXECUTIVE COMMITTEE (NEC)

This shall comprise of;

- |                            |   |             |
|----------------------------|---|-------------|
| a. Chief Executive Officer | - | Chairperson |
|----------------------------|---|-------------|

- b. Deputy Director Academics - Vice Chairperson
- c. Corporation Secretary
- d. Deputy Registrar (Student Affairs) - Secretary
- e. Deputy Director Administration and Finance
- f. Finance Manager
- g. Academic Registrar
- h. Chief Security Officer
- i. Co-opted members from the National Coordinating Committee

#### Functions of National Executive Committee

- a. To facilitate resource mobilization.
- b. To facilitate sports and extra-curricular budget.
- c. Approve facilities required for the championship.
- d. Facilitate development of extra-curricular Facilities.
- e. Approval of additional sports or any other extra-curricular events.
- f. Advisory roles at all levels.

#### ii NATIONAL COORDINATING COMMITTEE (NCC)

- a. Deputy Director Academics - Chairperson
- b. Deputy Registrar (Student Affairs) - Secretary
- c. National Sports Coordinator
- d. Campus Representatives
- e. Accountant
- f. Chief Security Officer
- g. Corporate Communications Manager
- h. First Aid Coordinator
- i. Three Technical Team Members

#### Functions of National Coordinating Committee

- i. To develop a Sports Calendar from time to time
- ii. Plan for National Tournament and Championships.
- iii. State rules of tournaments.
- iv. Propose additional games to be included on the sports/championship calendar.
- v. Appoint Adhoc Committee/officials/referees for the games.
- vi. Appoint a jury from among the members of the NCC to arbitrate disputes during championship.
- vii. Oversee the computation of final results and release them to teams.
- viii. Oversee the working of other committees.
- ix. To investigate malpractices and take appropriate action.
- x. Coordinate issuance of trophies and medals to winners.

- xi. Prepare and submit Expenditure Returns to NEC.
- xii. Report to the NEC and Academic Council.
- xiii. Supervise regional sports competition

### iii **CAMPUS SPORTS COMMITTEE**

There shall be a campus sports committee comprised of;

- a. Principal - Chairman
- b. Sports Coordinator appointed by the Principal - Secretary
- c. Accountant In-Charge
- d. Dean of Students/Deputy Principal Academics.
- e. Head of Security
- f. Two (2) students' representatives – Games Commissioners (male & female).
- g. Representative of the physically challenged (Student).
- h. First Aid Coordinator.

Functions of Campus Sports Committee

- i. Plan and supervise campus tournament.
- ii. State rules of tournament.
- iii. Propose games to be included on the sports/championship calendar.
- iv. Appoint adhoc officials/referees for the games.
- v. Appoint a jury from among the campus committee members to arbitrate disputes during the tournament.
- vi. Oversee the computation of final results and release to teams.
- vii. Investigate malpractices and take necessary action.
- viii. Select and prepare teams for tournament.
- ix. Mobilize for resources for sports.
- x. Present authenticated list of participating teams.

In case any of the committees in office is dissolved or committee members resign for any reason, the Management shall constitute an interim committee (members knowledgeable/interested) in sports within one (1) month to run sports affairs for a stated period not exceeding six (6) months. Such a committee shall constitute;

- i. Chairman
- ii. Secretary
- iii. Five (5) committee members

## 8.0 **TERMS OF SERVICE**

The terms of service of the Committee members at campus and National level shall be three (3) years renewable only once. This shall be applicable to only elected members.

## 9.0 LEVELS OF COMPETITION

The competition will be conducted in two (2) levels – Campus and National.

### 9.1. Ball and In-Door Games

- i. Campus will conduct inter-faculty sport competitions.
- ii. National Competitions - The winning faculty per sport within each campus shall be identified for National competition.

NOTE: Participating teams must have competed at all levels. The tournament does not recognize defending champions at all levels

### 9.2 Athletics

Athletic competitions will take place as outlined in the Annual Sports Calendar.

## 10.0 NATIONAL AND CAMPUS INTERFACULTY SPORTS

Sports shall be conducted in line with the Annual Sports Calendar as follows;

- i. Campuses to have inter-faculty competitions, where there will be a winning faculty.
- ii. The winning team (faculties) from various campuses to hold national competition.

## 11.0 POOLING

The College shall adopt 'Round Robin' system of play in ball games at all levels.

The fixtures should be known to the participants before the competition.

## 12.0 SPORTS

The list of games shall be as outlined in the Sports Calendar.

## 13.0 PROPOSED ADDITIONAL SPORTS

Additional sports shall be included in the calendar, on approval by the National Executive Committee and Academic Council.

## 14.0 TEAMS' GUIDELINES

- i. Teams in soccer, volley ball, net ball, basket ball, rugby, handball and hockey should be from a campus representing a zone or a region.
- ii. Such teams must comprise of bonafide student of KMTC having qualified from a lower level of competition.
- iii. To maintain continuity, the College winning teams shall qualify for the next level of competition.
- iv. The environment should be conducive in terms of security, access and safety.
- v. Team members must be bonafide KMTC students, identified with relevant documents.
- vi. Coaches who are not KMTC staffs should be registered with the respective federation and must have a written contract document from the respective Principal of a campus.

## 15.0 COMBINED PLAYERS

Combined players are discouraged for purposes of awarding trophies. Trophies are awarded to winning teams from a particular Campus.

### 15.1 Composite Teams

- i. Players from different teams/campuses/zones shall be entered in athletics/cross country/racquets and indoor games. Players in such composite teams **MUST** compete.
- ii. A complete team will originate from one Campus.
- iii. No mixing of players from different Campuses to form a team.

### 15.2 Number of Players Per Team

The number of players per team will be according to International Standards, however, the Policy recommends the numbers stated below:

i.	Soccer	-	18
ii.	Volley ball	-	10
iii.	Net ball	-	12
iv.	Basket ball	-	10
v.	Hand ball	-	12
vi.	Rugby 15s	-	20
vii.	Rugby7s	-	10
viii.	Hockey	-	18

These numbers will apply to all participating teams both men and women in each event.

## 16.0 SPORTS COORDINATORS

- i. Teams must be accompanied by a sports coordinator who is answerable to the and Principal and the National Coordinating Committee
- ii. Sports Coordinators must present identification documents for all the players to the referee/organizer before a game kicks off.
- iii. Sports Coordinators, who do not work with KMTC but are on contract, will not be allowed to accompany the team at any levels of competition.

## 17.0 UNIFORMS

- i. Each team must have at least two full sets of uniforms, of different colours, that are well numbered and labelled.
- ii. Where uniforms clash, the home team shall change uniform.
- iii. Players shall compete in their discipline in decent uniforms.
- iv. Playing shoes must be in conformity to the rules of the games.
- v. Other attires including socks, body suits and protective gears shall be safe and decent.
- vi. The specification of the team playing uniforms must comply with official rules of the games
- vii. The body suits must match with uniforms.

## 18.0 ELIGIBILITY OF THE PLAYERS/ATHLETES

Sports Coordinating Committee members shall verify the validity and eligibility of the players at all levels of competition.

- i. Players in the team MUST be bonafide students from specific KMTC constituent campus.
- ii. Players must produce identification documents which include:
  - a) Original National ID/Waiting Card/Birth Certificate.
  - b) Original College ID
  - c) Original list of players prepared and signed by Sports Coordinator, approved and stamped by the Principal. The three (3) documents MUST be produced by players in order to participate at each match and during substitution.
  - d) A student who has completed his period of training shall produce an evidence of continued stay in College approved by the Principal.
  - e) Student ceases to be a KMTC student after FQE results are officially released and student is declared passed
- iii. Any student transferred from one campus to another shall be required to produce a transfer letter.
- iv. Teams must be in proper uniform.
- v. Players must be of sound mind and in good health.
- vi. Medical examination may be necessary to determine the health status of the players.
- vii. Players must be practically conversant with the rules of the games before they are allowed to play.
- viii. Teams must be prepared before entering a competition at all levels.
- ix. Any student who does not meet the eligibility criteria shall not be allowed to participate and there will be no playing under protest. (Playing 'Under Protest' – Team agreeing on anomalies but still request to play).

## 19.0 REFEREEING/OFFICIATING

- i. The games shall be run according to the official rules of the federation, the rules of the tournament and the rules of this Policy.
- ii. Referees MUST have current registration with the respective Federations and shall be appointed by the respective Sports Coordinating Committee to officiate the games.
- iii. The choice and selection of referee shall be based on merit and competence
- iv. Referees and Umpires shall be in their stipulated uniforms during officiating.
- v. At no level shall any referee officiate a home team unless under agreed circumstances.
- vi. Referees and Umpires who fail to add value to the games should not be allocated any more games/matches.
- vii. Referees must be neutral and shall not identify themselves with any team during the competition.
- viii. National Coordinating Committee shall appoint games co-coordinators who are conversant with the rules of the games.
- ix. Referees and Umpires should ensure that discipline is maintained inside and outside a court/field.
- x. Referees should liaise with the games organizers to be furnished with the rules of the tournament.
- xi. The decision of the referee and Umpires shall be final.



- xii. Referees and Umpires must be varied at different levels of tournaments

## 20.0 DISCIPLINE

All participants in KMTC sports competitions shall be expected to maintain high levels of discipline and good conduct in playing areas and villages as guided by College Student Rules and Regulations.

In addition to these, the following rules of tournaments shall apply:

- i. Indiscipline during the competition includes and not limited to;
  - a) Fielding non-bonafide student
  - b) Delaying of a match
  - c) Improper uniforms
  - d) Drug and substance abuse
  - e) Use of abusive language and gestures
  - f) Fighting
  - g) Refusing to play
  - h) Gross abuse of the rules of a game
  - i) Match Fixing
- ii. Participants must have respect and courtesy in the spirit of fair play towards the referees, other officials, opponents, team-mates and spectators in general.
- iii. In case of dispute against the outcome of the match or referee's decision, a jury shall be constituted to decide on the matters. Any member of the jury who is an interested member of the party under disputes shall disqualify himself/herself.
- iv. An appeal shall be presented in writing to the jury through the game coordinator in consultation with the team manager within 30 minutes after the end of the match contested.
- v. The written appeal shall be in English and accompanied by an arbitration fee which is refundable if the case is found valid. The arbitration fee amount shall be determined by the jury from time to time and will be used to cater for incurred expenses.
- vi. All persons with interest on the appeal may be summoned to appear before the jury and give their testimony.
- vii. The decisions of referee shall be final and must be accepted with sportsman like conduct without disputing them.
- viii. Teams and players without the required authentic identification documents will be disqualified and/or banned from participating in that tournament.
- ix. Fielding non-bonafide players is considered as indiscipline which leads to a ban and forfeiture.
- x. The verdict of the jury shall be final and shall be made within the shortest time possible and communicated to the interested parties without delay.
- xi. Disciplinary measures taken against any person shall be communicated in written form and a copy addressed to the relevant authorities for further action.
- xii. Official rules of the games and rules of the tournament shall apply.

## 21.0 PENALTIES

The Sports Coordinating Committee shall take disciplinary action against the player, team, sports coordinator, official or Constituent Campus and its decision shall be respected. Such disciplinary action shall include but not limited to;

- i. Ban from the game for one entire sports calendar year.
- ii. Surcharge for any damages where applicable.
- iii. Disqualification and matching orders.
- iv. Forfeiting of the match.
- v. Recommend for further disciplinary action.

## 22.0 AWARDS

- i. Winning teams and individuals shall receive awards in form of;
  - a) Trophies
  - b) Medals
  - c) Certificates
  - d) Any other incentive that may be determined
- ii. Trophies must be returned during all championship to the trophy steward before the games begin.
- iii. Any trophy that is lost or damaged shall be paid for (market rates) or replaced by the concerned constituent campus before the competition begins.
- iv. A team shall retain a trophy for good if it has won it for three (3) consecutive years and the trophy shall be replaced by NEC.
- v. The coordinators of the teams awarded with trophies shall sign for them as they receive and when they return them.
- vi. The winning teams/players shall receive awards/certificates dully signed by the respective authority immediately after the championship.
- vii. Overall Trophies
  - a) Best overall
  - b) Best Athletics
  - c) Best overall ball games
  - d) Best overall in-door games
  - e) Most disciplined team
- viii. Individual trophies may be awarded for;
  - a) The most valuable player.
  - b) Best athlete in track and field events.
  - c) The best coach.
  - d) The best captain.
  - e) Winners in racquets and in-door games.
- ix. For any award in the championship there should be at least three (3) teams.

## 23.0 TRANSPORT

- i. Principal shall transport the students of his/her respective campus to the venue of the competition.
- ii. NEC shall provide transportation for the NCC and other officials with specified duties.

## 24.0 SECURITY

The hosting campus/zone/region shall provide security to all students and College property. Other Security Personnel shall be deployed / hired to maintain law and order.

## 25.0 FIRST AID

- i. Each participating campus shall provide a complete first aid kit and personnel.
- ii. Zonal and Regional First Aid Activities shall be financed by the respective Campuses and will be pooled together and strengthened.
- iii. There shall be a National First Aid Coordinating Team.
- iv. National First Aid Activities shall be financed by the NEC.

## 26.0 STUDENTS' INJURIES REQUIRING HOSPITALIZATION

All Principals shall facilitate payment of medical bills incurred in treatment of injuries sustained during KMTC sports competitions at all level as per students Insurance Policy provisions

## 27.0 SPORTS EQUIPMENT & IMPLEMENTS

- i. Respective campuses shall provide their sports equipment at all levels.
- ii. NEC to provide sporting implements for National Championships which shall be in the custody of the NCC.

## 28.0 OFFICIALS

1. Teams shall be accompanied by officials whose expenses will be met by Principals of respective campuses.
2. The following shall constitute officials;

### Administrative Staff

- i. Principal or Representative (1)
- ii. Sports Coordinator
- iii. Procurement officer (1)
- iv. Deputy Principal/Dean of Students (1)
- v. Accountant 1
- vi. Driver(s)

### Games Officials

The numbers of officials during any competition may differ depending on the number of teams/students a campus presents. However the least number of officials allowed are three: The Principal, Sports Coordinator and the Dean of students.

i.	Athletics	1
ii.	Soccer and Leg Ball	1
iii.	Hand ball and netball	1
iv.	Volleyball and basket ball	1
v.	Hockey and Rugby	1
vi.	Indoor Games	1

For external Coaches, the government rates of payment shall apply.

The officials shall be entitled to sports uniforms.

## **29.0 MONITORING AND EVALUATION**

- i. Zonal and Regional Coordinators shall submit periodic reports to the Deputy Registrar Students' Affairs after each competition.
- ii. The National Coordinating Committee shall monitor regional sports activities annually.
- iii. National Executive Committee shall develop tools for evaluation of the sports activities.

## **30.0 REVIEW**

This Policy shall be reviewed every five (5) years depending on technical developments both internally and externally.

## REFERENCES

1. *FIBA Rules (2006)*
2. *IAAF Technical Competition Rules (2010 – 2011).*
3. *IFNA Rules adopted by Netball South Africa.*
4. *FIFA Rules (2006).*
5. *FIVB Official Rules (2005).*
6. *Laws of the Game – IFAB 2010/2011*
7. *KMTC Act, 1990 (as amended)*
8. *KMTC Code of Conduct*
9. *Students' Rules and Regulations*
10. *KMTC Academic Calendar*
11. *KMTC Annual Sports Calendar*

## APPROVAL

**Title** : Sports Policy

**Contact** : Deputy Director Academics

**Approval Authority** : The Board of Directors

**Commencement Date** : May 2019

### SIGNED



Prof. Philip Kaloki, MBS,  
Chairperson, KMTC Board of Directors.

15th May 2019

Date



KMTC is ISO 9001:2015 Certified.

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